

BOARD OF COUNTY COMMISSIONER'S

MINUTES

September 24, 2012

The regularly scheduled meeting of the Board of County Commissioners was called to order at 9:00 a.m. this 24th day of September, 2012, in meeting room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman
Rusty Sullivan, Vice-Chairman
Tammy Howard, Secretary

Member George Skinner was absent.

Also present were: Assistant District Attorney James Robertson, Denise Ellison, Dan Cary, Jim Williams, Valerie Mattheus, Rhett Burnett, Joe Lester, Keri Lyles, Melinda Duke, Tanner Manning, Stephanie Kennedy and Dustin Karen.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Minutes of the Regular Meeting of September 17, 2012.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland to approve the Minutes: of the Regular Meeting of September 10, 2012.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to table County Bid – #HWY-1576 – Four-Month (4) Non-Encumbered Contract to provide Materials and Installation of Asphaltic Concrete Base and Surface Coarse (Hot Mix/Hot Laid Asphalt). The bid term will be from October 10, 2012 through February 9, 2013.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the continued CDBG funding for partial support of the Rural Water District #1 Project including presentation by Rural Water District Board Members and to receive a review in December, 2012. Extension shall be for twelve months (12) effective until September 25, 2013. Sullivan asked if any board members will receive compensation and the answer was no. Eighty-eight residents will receive the water and DOC will be the backup. The USDA has final approval of the project. USDA suggested monthly fees. The USDA loan is for 40 years.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Joe Lester presented the Jail Report from the Cleveland County Sheriff’s Department.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the Renewal of County Bid #HD-1479 – Janitorial Service Contract for the Cleveland County Health Department located at 424 S. Eastern, Moore, OK and 250 12th Avenue, N.E., Norman, OK with Facility Care, Inc. All terms and conditions will remain the same. The renewal period will be from October 4, 2012 through October 3, 2013.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Resolution proclaiming October as Domestic Violence Awareness Month for Cleveland County.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Lease/Agreement between the Cleveland County Clerk and Pitney Bowes for Digital Mailing System for the monthly amount of \$414.00 for the term of July 1, 2012 through June 30, 2013 with the option to renew.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to table the Renewal Maintenance Agreement between the Cleveland County Assessor and Sooner Copy Machines from July 1, 2012 through June 30, 2013 for the following:

- a. Sharp MX5500N @ \$70.00 per month for 7,000 copies & copy charge of \$0.01 B/W & \$0.08 Color.
- b. Kip 3100 Wide Format @ \$0.08 per square foot.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Amendment to the Law Enforcement Agency Request to Access TLO Systems and TLO Acceptable Use Requirements for Law Enforcement between the Cleveland County Sheriff’s Department and TLO. The effective date shall be October 1, 2012 through September 30, 2013 for the monthly fee of \$110.00 for 500 transactions over that amount shall be billed per the Pricing Schedule.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Agreement between the Cleveland County Sheriff’s Department and Cellco Partnership dba Verizon Wireless for the contract period of August 1, 2012 through July 31, 2013. Pricing shall be per the State Contract #ITSW1012V.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the Lease Purchase Agreement between the Board of Cleveland County Commissioners and Warren Cat dba Warren Power & Machinery, Inc. for one (1) Caterpillar Motorgrader Model #140M2 for the monthly amount of \$1,617.99 starting on October 17, 2012. This Lease shall be for one (1) year with the option to renew up to (3) three more consecutive years. This motorgrader is being purchased off of County Bid #COM1-1550 to replace the motorgrader burnt up in wildfire.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the acceptance of the District Attorney’s annual Drug Assest Forfeiture Report for fiscal year 2012.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the acceptance of the Request for Approval of Allocation of Alcoholic Beverage Tax for the amount of \$34,408.14.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the August, 2012 Monthly Report submitted by Shari Kinney, Cleveland County Health Department.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Certificate of Requesting Officers on Blanket Purchase Order Number:

13-0262 – B2A	13-0092 – T2A
13-1054 – CCJC2	13-0097 – T2A
	13-0748 – T2A
12-0293 – MD2	

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the following Blanket Purchase Orders submitted for the following Departments:

a. District #1 Warehouse:

13-1681 – T2A	Palace Auto Supply, Inc.	\$ 2,500.00
13-1720 – T2A	First Aid Express	\$ 600.00
13-1768 – T2A	D & S Truck Service Ltd. Co.	\$ 6,000.00

b. District #3 Warehouse:

13-1657 – T2A	O’Reilly Automotive	\$ 1,000.00
13-1682 – T2A	P & K Equipment, Inc.	\$ 750.00
13-1766 – T2A	P & K Equipment, Inc.	\$ 1,500.00

c. Commissioner’s Office:

13-1710 – R2	Cleveland County Pretrial Services	\$ 240,000.00
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d. Cleveland County Fair Board:

13-1658 – FF2	Locke Supply Company	\$ 1,000.00
13-1659 – FF2	Home Depot Credit Services	\$ 1,000.00

e. Cleveland County Sheriff’s Office:

13-1754 – CFB2	Alameda Animal Hospital Inc.	\$	500.00
13-1756 – CFBRE2	Automatic Fire Control, Inc.	\$	1,000.00
*13-1756 - CRBRE2	O’Reilly Automotive	\$	500.00
*(Clerk’s Note: Should read 13-1757 – CFBRE2)			
13-1758 – R3BS2A	Natural Water Company	\$	200.00
13-1759 – CFBRE2	Sooner Copy Machines	\$	600.00
13-1760 – CFBRE2	Oklahoma Dept. of Public Safety	\$	1,050.00
13-1762 – CCJC2	US Fleet Tracking	\$	725.00
13-1764 – CFBRE2	Locke Supply Company	\$	300.00

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the following Cash Fund Appropriations:

a.	Highway Unrestricted	\$	760,940.29
b.	County Assessor’s Revolving	\$	298.50
c.	Bridge Capital Improvement	\$	52.86
d.	Cleveland County Justice Center	\$	169,430.30
e.	Co. Bridge and Road Improvement Fund	\$	43,437.11
f.	Co. Clerk’s Lien Fee	\$	3,480.64
g.	Co. Clerk’s Preservation Fee	\$	29,795.79
h.	Co. Commissioners Bldg. Fund	\$	27.72
i.	Court Clerk Revolving Fund	\$	11,236.82
j.	Drug Court Revolving Fund Adult	\$	490.40
k.	Co. Fair Board	\$	11,877.00
l.	S.T.O.P. Violence Against Women Grant	\$	2,826.10
m.	Sales Tax	\$	652,170.12
n.	D.A. Incarceration Costs Fund	\$	1,459.48
o.	Sheriff Courthouse Security Service Fee	\$	3,474.30
p.	Co. Sheriff Revolving	\$	173,086.89
q.	Co. Sheriff Service Fees	\$	58,681.94
r.	Co. Sheriff Jail Fund	\$	7,345.29
s.	Co. Treasurer’s Certification Fee	\$	6,275.00
t.	Sheriff Federal Share Revenue	\$	6.12

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the following Lapsed Balance Cash Fund Appropriations:

a.	Assessor’s Revolving	\$	57.01
b.	Co. Clerk’s Preservation Fee	\$	53,378.02
c.	County Detention Transition	\$	9.73
d.	Drug Court Revolving Fund (Adult)	\$	1,243.63
e.	Fair Board	\$	18,969.85
f.	Highway Unrestricted	\$	349,824.26
g.	SCA 2010 Grant	\$	172.94
h.	Sheriff Justice Center	\$	861.01
i.	Sheriff Commissary	\$	16,877.59
j.	Sheriff Courthouse Security Service Fee	\$	218.90
k.	Sheriff Jail Fund	\$	4,274.91

l. Sheriff Oxford House Grant	\$	452.61
m. Sheriff Revolving	\$	46,561.84
n. Sheriff Service Fee	\$	34,802.77
o. Treasurer’s Certification Fee	\$	14,256.63

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 12/13</u>		
a. General Fund	\$	721,258.21
b. Highway Fund		146,034.62
c. Health Fund		316,228.56
d. Sheriff Service Fee Fund		2,877.55
e. Sheriff Commissary Fund		7,913.47
f. Sheriff Revolving Fund		4,200.71
g. County Clerk Preservation Fee Fund		27,548.19
h. Fair Board Fund		8,111.87

<u>FY 11/12</u>		
a. General Fund	\$	2,063.38
b. Highway Fund		1,624.02

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

There was no New Business to come before the Board.

Under Commissioners’ discussion, it was said that although the burn ban has been removed from Cleveland County, there is a red Flag warning and commissioners’ encourage everyone to be cautious.

There were no Public Comments.

There being no further business to come before the Board, Rusty Sullivan moved, seconded by Rod Cleveland, to adjourn.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

(Clerk’s note: Agenda was posted September 21, 23012 @ 8:40 a.m.)